



The U.S. Consulate in Rio de Janeiro accepts passport applications for U. S. citizens who reside or are visiting the states of Rio de Janeiro, Bahia, Minas Gerais, Espirito Santo and Sergipe.

Note:

American citizens residing or traveling abroad who require issuance of a U.S. passport are issued the latest, state-of-the-art passport incorporating a photo-digitized image and other enhanced security features. U.S. Embassies and Consulates achieve this goal by transferring the passport issuance function to a domestic U.S. passport facility. This increases processing times at some U.S. Embassies and Consulates, but the Department is committed to ensuring that American citizens receive secure documents in a timely manner. American citizens are encouraged to apply early for renewal of expiring passports.

U.S. Embassies and Consulates continue to issue passports in emergency cases. Such passports will be limited in validity, and cannot be extended.

Passport Renewals

Applicants must present their old passport, Social Security number and one (1) photo 5cm x 7cm or 5cm x 5cm.

If the old passport was valid for five years, applicants should present original documents that prove U.S. citizenship (birth certificate or report of birth abroad or naturalization certificate) and Brazilian passport (if they have it, even if expired). Please check the appropriate values charged for adults and children:

If the old passport was valid for five years and applicant is under the age of 16, the fee for passport renewal is U\$85. (Form DS-11)

If the old passport was valid for five years and applicant is over the age of 16, the fee for the passport renewal is U\$100. (Form DS-11)

If the old passport was valid for 10 years, the fee is U\$75. (Form DS-82)

Fees should be paid at the U.S. Consulate in dollars or the equivalent in reais, cash or international credit card.

If applicants are under 16 years old, both parents must accompany minor at the Consulate. If the child's physical appearance has changed significantly since the last passport photograph, the Consulate will request transitional photos as proof of identification.

Lost/Stolen Passports

Applicants should present documents that prove U.S. citizenship (birth certificate, naturalization certificate, old passports) and identity, such as driver license, and one (1) photo 5cm x 7cm or 5cm x 5cm. A police report is required to obtain a new passport and depart the country. Please check the appropriate values charged for adults and children:

For applicants under 16 years old, the fee for a replacement passport is U\$85. (Form DS-11 and DS-64)

For applicants over 16 years old, the fee for a replacement passport is U\$100. (Form DS-11 and DS-64)

Fees should be paid at the U.S. Consulate in dollars or the equivalent in reais, cash or international credit card.

First Time Applicants

Applicants need to apply in person and should present original documents that prove U.S. citizenship (birth certificate or naturalization certificate), one (1) photo 5cm x 7cm or 5cm x 5cm, and Brazilian passport or identity card. Please check the appropriate values charged for adults and children:

For applicants under 16 years old, the fee is U\$85. (Form DS-11)

For applicants over 16 years old, the fee is U\$100. (Form DS-11)

Fees should be paid at the U.S. Consulate in dollars or the equivalent in reais, cash only or international credit card.

A note about passport photographs:

Photograph must be taken within the past six months. The image size from the bottom of the chin to the top of the head should be between 1 inch and 1 3/8 inches. It must be in color. No date stamped on it. It must be full face, front view with a plain white background. Photographs should be taken in normal street attire, without a hat or headgear that obscures the hair or hairline. Uniforms should not be worn in photographs with the exception of religious attire that is worn daily. If prescription glasses, a hearing device, wig or similar articles are normally and consistently worn, they should be worn when the picture is taken. Dark glasses or non-prescription glasses with tinted lenses are not acceptable unless required for medical reasons. A medical certificate may be required to support the wearing of such glasses in photographs. Vending machine photos are not generally acceptable.

Passports for Minor Children

A two-parent consent requirement is necessary to apply for a first time or renewal of passports for children under 16 years old.

Both parents must be present to apply for a passport (first time or renewal) for children under 16.

If only one parent executes the application, such parent must establish his or her custodial status or have the other non-applying parent's written consent. The written Statement of Consent from the non-applying parent must be notarized. **Statements notarized by foreign officials will be accepted but must be in English.** The written statement is an integral part of the passport application and becomes part of the passport file. An individual may apply in loco parentis on behalf of a minor under age 16 by submitting a notarized written statement or a notarized affidavit from both parents specifically authorizing the application. However, if only one parent provides the notarized written statement or notarized affidavit, documentary evidence that such parent has sole custody of the child must be presented.

If only one parent executes the application, such parent must present a certified copy of the other non-applying parent's ID document.

To enhance the accurate identification of passport applicants and aid in the prevention of international child abduction and trafficking, the Department of State's Bureau of Consular Affairs **requires the personal appearance of all minors applying for U.S. passports.**

This applies to all regular, official and diplomatic passports for children under the age of 16, even if the child has previously been issued a passport. **Now, when applying for a passport on behalf of a minor under the age of 16, parents are required submit documentation of parental relationship and consent (e.g. the child's birth certificate and/or the child's Brazilian passport that shows who the parents are), as well as comply with all other documentation requirements for the issuance of a passport**