



**TRANSLATION:** The U.S. Consulate only notarizes sworn public translator's signatures who are registered with our consulate. Please see the [list of translators](#) (hyperlink to list of translators page).

If you have a document translated into English for use in the United States, you should bring the original document (or a copy) and the original translation on the day of your appointment. There is a fee of U\$30,00 for this service. Fees can be paid in U.S. dollars, Reais or international credit card at the Consulate's cashier.

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**TRUE COPY:** You should bring the original document and a copy on the day of your appointment. There is a fee of U\$30,00 for this service. You can pay the fee in cash (U.S. Dollars or Reais) or international credit card at the Consulate's cashier.

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**INSCRIPTION LETTER:** This document is normally requested if your birth certificate does not show your parent's full names. The document will state your full legal name, birth date, place of birth, and your parent's names. You must come in person and bring your U.S. passport, a recent photograph 3cmx4cm in color on the day of your appointment. There is a fee of U\$30.00 for this service. You can pay the fee in cash (U.S. Dollars or Reais) or international credit card at the Consulate's cashier.

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**NOTARY SIGNATURE:** In cases of notarization of individual signatures, the documents must be signed in the presence of the consular officer. Please bring an ID document (passport, driver's license or ID card) on the day of your appointment. It is important to note that you will also have to bring a witness if the document requires it. If you are signing a document on behalf of a company you must bring the company's social contract that proves you may sign on its behalf. There is a fee of U\$30,00 for this service. You can pay the fee in cash U.S. Dollars, Reais or international credit card at the Consulate's cashier.

We suggest that you bring your own witness. Consulate or Embassy employees cannot serve as witnesses.

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**EVIDENCE OF SINGLE MARITAL STATUS:** Generally the Civil Registry Office in Brasil will accept evidence in the form of an affidavit sworn at U.S. Consulate in which you declare your marital status as "single". You must come in person and bring your U.S. passport on the day of your appointment. There is a fee of U\$30,00 for this service. You can pay the fee in cash (U.S. Dollars or Reais) or international credit card at the Consulate's cashier.

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**SELECTIVE SERVICE REGISTRATION:** With few exceptions, all male U. Citizens age 18 through 25 must register with the Selective Service of U.S. Armed Forces. Registering with Selective Service does not mean you are joining the military. You may register on-line at [www.sss.gov](http://www.sss.gov) or at the Consulate. You will be asked to present your U.S. passport (or any other proof of citizenship) and identification document on the day of your appointment. There is no fee for this service.

Note: The Consulate cannot authenticate school documents.